

GENERAL INSTRUCTIONS

Last Date for fee payment:

19th August 2015

HOSTEL FEES FOR BOYS

Particulars	Category, GM.OBC	SC/ST /PH Students
Admission fee	Rs.10/only	Rs.05/only
Hostel Security Deposit (will be Refundable after vacating hostel, NOC from the warden is compulsory)	Rs.3000	Rs.3000
Hostel mess security deposit (Refundable after submission of no due)	Rs.1000	Rs.500
Mess advance for one semester	Rs.6000	Rs.2000,
Hostel Room Rent (per semester)	Rs.2500	Nil
Hostel Day fee	Rs.200	Rs.200
<u>Total</u>	<u>Rs.12,710</u>	<u>Rs.5,705</u>

Girls students are exempted from hostel room rent whose parent's income is less than the Rs. 6 lakhs, free hostel facility will be given to physically differently abled students ,they have to pay admission, hostel day fee only along with refundable deposit (recommendations of the committee) and SC/ST students those who are eligible and selected for Scholarship with the approval of SC/ST cell they can claim the above said concession otherwise General rules will be applied, however competent authority decision is final.

REQUIRED DOCUMENTS:

Following certificates are required to submit along with the Challan.

1. Admission card (Given at the time of admission in Dept.)
2. Caste and Income certificates of respective reservation in Government of India form,
3. Proof of residential, (Certificate issued by competent authority, Voter ID, Aadhar card. Passport, ration card, driving license, Electricity bill etc.)
4. 3 photos
5. Undertaking form (Available in DSW Office)

MESS:

Students who will be admitted to the hostels are provided food in the mess. The hostel mess shall be run by students / Student representatives, however starting the mess; preparing the menu maintains the quality, hygiene of the food is up to mess secretary /committee. University will provide necessary support and supervise only. Mess fee will be charged on dividing base.

Selected students may be allotting at any one of the following

Hostel:

1. Boys University Quarters- campus (As per availability).
2. City Boys Hostel (As per availability).

Hostel Rules

1. Ragging in any form (making unpleasant noise, disorderly conduct, doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new student, which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new student to do any act or to perform such things which such student will not in the ordinary course willingly do) is strictly forbidden. If anyone is found guilty of ragging he/she will be expelled from the university under the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009. The possible punishments as per the above regulations can be given to the guilty students. A copy of the UGC Regulations on curbing the menace of in Higher Educational Institutions, 2009 is presented in this booklet. Students are also required carefully study the regulations and follow them in letter and spirit. It is mandatory for both the student and the concerned parents/guardian to submit the affidavit and undertakings failing which students will not be allowed to register.

2. Hostellers should keep the premises absolutely clean. If any damage is done to the building, furniture, fittings, etc., they will be responsible for it and charges for repairs and/or replacements will be collected from them. The hostellers themselves are personally responsible to safeguard their belongings. They are not to keep large amounts of cash or valuables like gold ring, costly wristwatch etc., in their rooms. They should also take care of their purse, calculators, cell phones, computers and books. In case of theft or loss of any items it will not normally be possible to carry out any investigation. The hostellers are advised to keep their rooms, boxes, suitcases, cupboards, etc., securely locked with good quality locks. The university is not responsible for any loss.

3. Entry to the Hostel will be closed as per the following time every day (except Saturday 8:00 p.m.). No entry is permitted after the scheduled time. For any entry after the time mentioned below, a prior permission (only in emergency) from the competent authority must be taken.

Girls: 7:00 p.m.

Boys: 8:00 p.m.

4. Use of any addictive substance like tobacco, alcohol, drugs, etc. is strictly prohibited in the Hostel premises. Gambling in any form such as playing cards (even without money at stake), consumption of alcohol, use of drugs and narcotics and even possession of such things are prohibited. Anyone found indulging in the use of such things will not only be asked to vacate the Hostel but also be rusticated from the University.

5. Possession of any lethal weapons or any instrument / contrivance, which is likely to cause physical harm to others, is strictly prohibited.

6. If any hosteller is found indulging in any form of instigation / intimidation / threat to any other hostellers he/she will be asked to vacate the Hostel forthwith. In this regard, the decision of the Dean Student's Welfare is final and binding on the individuals concerned.

7. Hostellers are required to develop cordial relationship and to show concern for one another and live in harmony with Hostel staff and neighbours.

8. No students' meeting will be held in the Hostel premises without prior written permission/ approval of the concerned Hostel Warden/ Dean Students Welfare.

9. Illegal entry of students in the campus restricted areas like guest house, shall be punishable.

10. If a student is expelled from the University for any reason he/she will immediately vacate the Hostel on the day of expulsion from the University. His/her continuance in the Hostel will be treated as unauthorised occupation.

11. The hostellers are generally discouraged from going out of the hostels during weekends and holidays. However, if they want to leave the Hostel, written permission has to be obtained from the Warden. Whenever they leave the Hostel for vacations they have to inform the Warden in writing about their travel plan. In addition they have to "Check out" and "Check in" in the movement register kept with the security guard. Girls are also required to return on the specified dates and submit the slips (slip is a part of the Proforma) signed by their parents as an indication that they stayed with their Parents / Guardian during the weekends /holidays/ vacations.

12. The students whose parents are residing in Kadaganchi/Kalaburagi shall not ordinarily be eligible for Hostel accommodation. However, if accommodation is available, they may be considered for allotment on merit.

13. Hostel Fees should be paid in advance for one semester and the fee counterfoil submitted to the Warden prior to occupation of the Hostel room / seat.

14. The hostellers are not allowed to keep air coolers, musical instruments, cassette record players, and computers, TVs, electric irons or any electrical equipment without written permission of the Warden /Dean Students Welfare. Unauthorised possession will lead to confiscation of the goods and students found guilty of misuse of electricity will be fined upto Rs. 500/- each time, when noticed.

15. Installation of computer systems/laptops in the Hostel rooms should be done only after getting written permission from the Warden. The usage of computer/laptops is for academic purpose only. The University / Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rule, disciplinary action will be taken against him/her.

16. Ordinary cell phone could be used by the student but not inside the class rooms, examination halls, Laboratories, Computer lab and Library.

17. No female visitor is allowed in boys Hostel and male visitor in girls Hostel without the written permission of the respective Wardens.

18. The resident must see the Hostel Notice Board twice a day as important notices are displayed on the Notice Board.

19. If any student leaves the Hostel and fails to handover all the furniture/fixture in a good condition, he/she will be liable to pay for any damages/loss.
20. All lights and fans must be switched off while leaving the rooms.
21. All students are advised in their own interest to take breakfast/meals/snacks in the Hostel mess/canteen.
22. Students are advised not to visit the residence of Wardens except in case of emergency.
23. Hostel dues shall be paid as per the directions of the institution.
24. Students are not allowed to keep any power driven two wheeler vehicles in the Hostel.
25. While visiting the dining hall, common room and canteen, hostellers should be properly dressed. Hostellers are not allowed to wear shorts in the mess/ Hostel premises.
26. Suggestion for improvement or any concerns about aspects of Hostel life may be brought to the Warden's notice immediately.

Hostel Discipline Rules

1. Each student must occupy the room allotted to his/her for the session by the Warden and no change of room shall be made without his/her permission.
2. No student will argue, abuse or misbehave with the mess contractor/staff. Complaint, if any, should be brought to the notice of the Warden immediately.
3. Strict disciplinary action will be taken against any student found guilty of any personal violence or in abatement thereof. A student should in no case take law in his/her own hands but should report his/her grievances, if any, to the Warden.
4. No student shall keep any unauthorized person in his/her room. Any student found guilty of having unauthorized person in his/her room will be liable to summarily expulsion.
5. In the event of mischief/foul play or accident etc. the Warden can break open for investigation.
6. Whenever a student proposes to remain outside the Hostel for the night, he/she should obtain prior permission of the Warden by mentioning the date and time of return. Such permission shall be granted only once a month.

7. No student is permitted to entertain a guest on any ground, or any student of this university. In case of default he/she will stand expelled from the University or the Hostel. No student is permitted to entertain visitors or guests in the Hostel after 7 p.m. except with the prior permission of the Warden.

8. Students are not allowed to stay in the Hostel during the class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases they should take the permission of the Warden and communicate the information to Coordinator of the Centre concerned in writing.

9. Absentees / Late comers (without prior permission from the Warden) will be suitably fined.

10. Students coming late or remaining absent regularly will be expelled from the Hostel. Such students shall not be readmitted under any circumstances.

11. Any celebration or party shall be conducted in the mess only with prior written permission from the Vice-Chancellor / Dean, student's welfare and a copy to the Wardens.

12. Day scholars are not allowed in the Hostel.

13. Hostellers, who indulge in unacceptable behaviour, will be counselled, and may be warned and have their behaviour brought to the attention of their parents/guardians,

14. Hostellers who spend night(s) out without the Warden's permission/indulge in ragging /use addictive substances/are a threat to others/otherwise violate Hostel rules are liable to face immediate expulsion.

15. All hostellers have to be present in their respective rooms and keep open the rooms between 8:00 pm and 8:30 pm every day to enable the Wardens to take the attendance.

16. All hostellers should be normally back in the Hostel as per the time mentioned above in section B of these rules. However, in the pursuit of their academic work, the students may stay in their laboratories, computer centre or library till late but be back in the Hostel latest by time mentioned and report to concerned person/guard for attendance again in the Hostel with prior permission of the warden:

17. No resident shall remove any property from the common room or dining room to his/her own room.

18. The University reserves the right to withhold the results of any semester / course of a hosteller who has not cleared all Hostel fees / dues in time. The Dean of Students' Welfare shall bring such cases to the knowledge of the Controller of Examinations for necessary action.

19. Keeping of pets /animals in the hostels is strictly prohibited.

20. The Hostel Warden shall exercise general supervision and control over the Hostel affairs. In granting character certificate to a boarder, the opinion of the Hostel Warden will be given due weightage.

Duration of Residence

1. Seats shall be allotted for one academic year at a time, to be renewed on application in the prescribed form.

2. Those desirous of an extension should apply on the prescribed form at least one month prior to the expiry of present allotment, their application being forwarded by the respective Head of the Centre and Warden.

3. Ordinarily no student shall be permitted to stay in the Hostel during the summer vacation. The Dean of Students' Welfare may, however, at his/her discretion permit a student to stay during the summer vacation for a specific period.

Sd/-

Dean, Student Welfare